

# LIBRARY 24 HOUR ACCESS POLICY

To enhance and improve the students' learning experience at AUC, the library will be providing 24-hour services, to enable them to study and work in a collegiate safe environment and in a flexible manner. The Garden and Plaza levels of the Main library will be open daily to accommodate the needs of the students and other members of the AUC community (faculty, staff and students) with a valid ID card. For safety and security reasons, the group study rooms on these levels will be closed at 10 pm.

**However, the library will be closed on official and religious holidays and on Fridays from 7 am to 4 pm for maintenance of the facility.**

We expect users would respect the library space, other library users and university and library staff. Similarly, we expect that furniture and equipment to be used properly. Misuse of equipment or furniture including moving them, will not be tolerated. Users whose conduct would hinder or obstruct this will be dealt with in a professional manner (in accordance with the university and library policies & procedures) by security staff. The library space and furniture are not designed for sleeping and we therefore appreciate your understanding that sleeping will not be permitted in the library as it creates a distraction to other users and possible blocking of the space.

Please make sure not to leave your personal belongings. Lost items are the responsibility of the users not the library.

## **Services available during Library 24 hours**

**Help & Information desk services**

**Self-service scanning and printing**

**Course Reserves Library use only**

**Self-checkout of Library Books**